

**The Health Information Management Professional's  
EHR Self Assessment Tool**

	Yes	No	N/A	Don't know
1. My organization has clearly articulated its EHR vision.				
2. My organization has articulated a compelling reason to implement an EHR.				
3. My organization has addressed the personal health record in its EHR vision/strategy.				
4. My organization has addressed interoperability in its EHR vision/strategy.				
5. My organization has addressed document imaging in its EHR vision/strategy.				
6. My organization is developing measures of success for its EHR implementation.				
7. The migration to an EHR is being guided by a team with appropriate leadership and change management skills, organizational credibility and connections.				
8. My organization has established a committee that oversees all software and hardware leases and purchases to make sure each one supports its EHR vision/strategy.				
9. Processes in my organization are being re-engineered to enhance patient safety, and provide more efficient, more effective, higher quality care.				
10. My organization is re-engineering back end as well as front end processes for every implementation.				
11. My organization is eliminating data collection redundancy as part of its EHR build.				
12. My organization is developing a data dictionary as part of its EHR build.				
13. My organization is making it easy to access the electronic record and discouraging printing as part of its EHR strategy.				
14. My organization is involving health information management in most aspects of its EHR build.				
15. The EHR is being implemented such that there will be wave after wave of successful short term wins.				
16. Orientation is being modified to include the EHR vision and the compelling reasons for its implementation.				
17. Reward and recognition systems are being implemented to support the EHR transition				
18. HIM has identified the roles and functions it can and should play during and after the EHR migration.				
19. HIM has identified the impact each phase of the EHR implementation will have on HIM operations and each position in the department.				
20. HIM has communicated its vision of HIM during and after the HIM migration to organizational leadership.				
21. HIM has developed an action plan that allows it to actively participate in the EHR design, build and implementation while maintaining or improving day to day operations.				
22. HIM has developed an action plan that prepares its staff to support operations in a hybrid and fully automated environment.				

If you would like to discuss the survey in more detail or how to enhance your EHR plan, give Gwen Hughes, CARE's Director of e-HIM Consulting Services a call at 312.229.7159.